



Terraces on Memorial Homeowners Association

c/o Crest Management
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Welcome to Terraces on Memorial. This welcome letter is being provided to orient you to the community and help answer any questions you may have.

You may always email us at hoa@terracesonmemorial.org for general questions, or communicate with our management company, Crest Management, at (281) 579-0761.

Our community website at www.terracesonmemorial.org is an excellent resource to learn about Terraces on Memorial.

- **Board Meetings & Event Notices** – meeting dates & times; other important notices.
- **Briarhills Facilities** – information and links about access to the nearby Briarhills pool, clubhouse, tennis courts.
- **Documents Library** – all necessary documents and forms can be found in the Documents Library, including but not limited to:
 - **Deed Restrictions**, and related **Builders Guidelines** – these contain provisions that provide direction for exterior yard and home modifications, and the rules and regulations for life in a deed restricted community.
 - **TOM ARC (EMR) Form** – an essential form for securing PRIOR approval for ALL exterior modifications.
 - Other necessary forms such as **Gate Access Forms** – so you can register for EZ tag access, and be provided a code for your household and visitors to enter.
- **FAQ's** - answers to many typical questions about the community and the role of an HOA.
- **Gates Access** – information on how to gain entry to our gated community; gates access form link.
- **Maintenance Fees** – Annual Community Fees; Monthly Townhomes Fees.
- **Monthly Board Meeting and Annual Meeting Minutes** are archived in their respective pages.
- **Resident Registration** – easy online registration for residents can provide their telephone and email addresses for receiving meeting notices and community advisories, as well as be contacted in the event of an emergency.
- **Trash & Recycling** – information about 2xweekly trash and 1xweekly recycling; recycling dos and don'ts.

Homeowners may register with Crest Management via the Crest website www.crest-management.com for 24/7 online access to their personal account information specific to their property address. A link to the Crest website can be found on the ToM website. Call Crest Management for more details about the homeowner portal.

Homeowner & Tenant Information: As a property owner within Terraces on Memorial, please keep both the HOA and Crest Management updated with your own contact information. If you are planning on leasing the property at any time, it is required that tenant information be shared with both the HOA and Crest Management (each maintains separate records).

As a member of this subdivision, we encourage you to attend Board of Director meetings for the HOA (master association). These are generally held on the fourth Wednesday of each month.

The Townhomes Association holds separate Board of Director meetings and an annual meeting during the year geared specifically to the townhomes homeowner concerns.

Whether for the master HOA Board Meetings or the Townhomes Board Meetings, it is recommended to confirm date and time, as these sometimes change due to occasional scheduling conflicts. Call Crest Management at 281-579-0761.

We hope you enjoy living in Terraces on Memorial and that you can find time to volunteer for a committee to help in making this community even better. Our neighborhood can only be as good as the work all of us put into it.

Once again, welcome—we look forward to meeting you!

Board of Directors,
Terraces on Memorial Homeowners Association